Roslyn Public Schools Mobile App
INSTRUCTIONS

We are very excited to introduce the new Roslyn Public Schools Mobile App. It has been designed to deliver the content from the district's website and other digital communications – including public announcements, news feeds, calendars, and social media posts – in a convenient format for your mobile devices. Adjustment of just a few settings described below may help you get the most benefit from the app.

First, **download the app** from your App Store.

1

Roslyn Public Schools
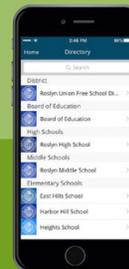Blackboard Inc.

INSTALL

Your app

Directory

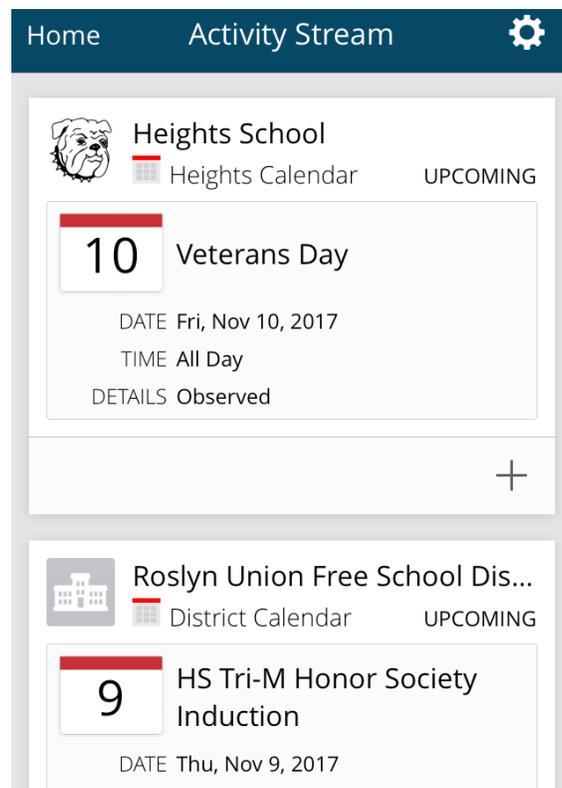Save time and effort with all the district tools you need

Locate important school information on the go

Open the app. The first screen you see is the home screen. It displays "Top Stories" scrolling across the top and several icons on the bottom.

Roslyn Public Schools

TOP STORIES
Book Fair

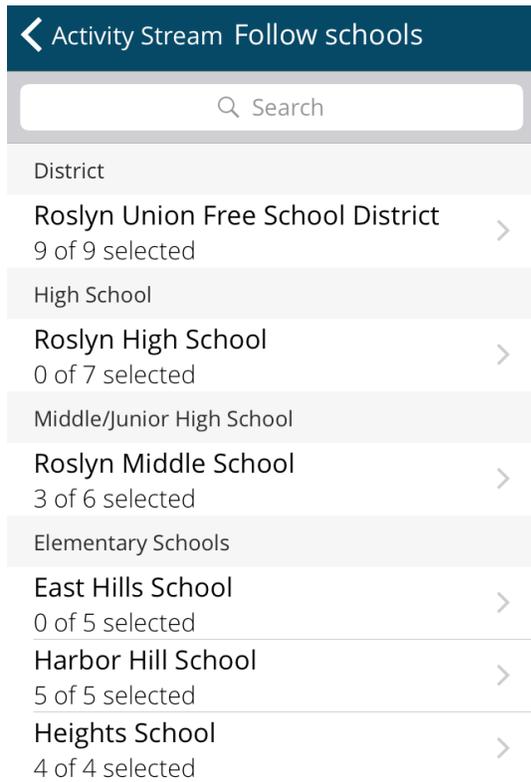Activity Stream | Calendar | News

powered by **Blackboard**

2

Click on Activity Stream. This is a collection of news items, upcoming events, announcements, and social media posts. You can personalize these settings by clicking on the settings icon in the upper right corner.

Home | Activity Stream | ⚙

Heights School
Heights Calendar | UPCOMING

10 Veterans Day

DATE Fri, Nov 10, 2017
TIME All Day
DETAILS Observed

+

Roslyn Union Free School Dis...
District Calendar | UPCOMING

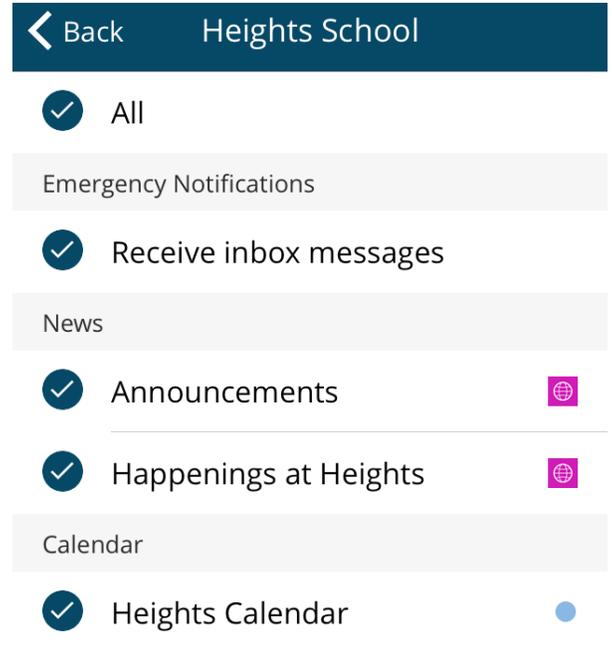**9** HS Tri-M Honor Society Induction

DATE Thu, Nov 9, 2017

3

Click on the settings icon. Choose which activities the app will display by clicking on a school and selecting feeds. The user in this image has opted to view activities from the district and several schools.
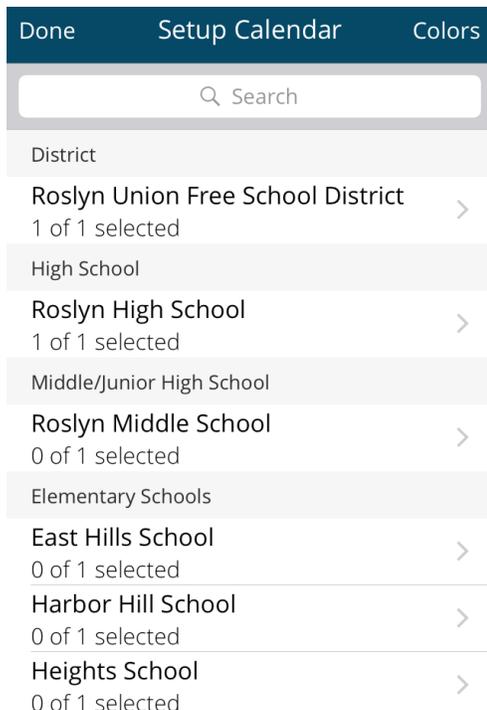
> **‹ Activity Stream Follow schools**
>
> 🔍 Search
>
> District
>
> **Roslyn Union Free School District** ›
> 9 of 9 selected
>
> High School
>
> **Roslyn High School** ›
> 0 of 7 selected
>
> Middle/Junior High School
>
> **Roslyn Middle School** ›
> 3 of 6 selected
>
> Elementary Schools
>
> **East Hills School** ›
> 0 of 5 selected
>
> **Harbor Hill School** ›
> 5 of 5 selected
>
> **Heights School** ›
> 4 of 4 selected

4

Choose activities. These are the Activity Stream options for Heights. All of the schools have similar options. *(You can also choose settings for the Activity Feed by clicking on the main Settings icon on the next screen; see instruction panels 8-11 for details.)* Click Back to return to the previous screen.

> **‹ Back   Heights School**
>
> ✓ All
>
> Emergency Notifications
>
> ✓ Receive inbox messages
>
> News
>
> ✓ Announcements   🌐
>
> ✓ Happenings at Heights   🌐
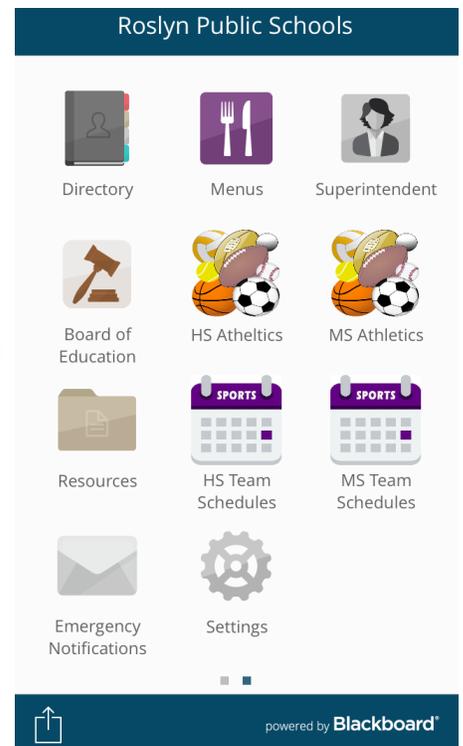>
> Calendar
>
> ✓ Heights Calendar   ●

5

Return to the home screen. Try the Calendar and News feeds. You can select the settings icon on each of these screens, and again choose which schools' information you want to display. This user has chosen to display district and high school calendar items only.

(You can also choose settings for the Calendar by clicking on the main Settings icon on the next screen; see instruction panels 8-11 for details.)

> **Done   Setup Calendar   Colors**
>
> 🔍 Search
>
> District
>
> **Roslyn Union Free School District** ›
> 1 of 1 selected
>
> High School
>
> **Roslyn High School** ›
> 1 of 1 selected
>
> Middle/Junior High School
>
> **Roslyn Middle School** ›
> 0 of 1 selected
>
> Elementary Schools
>
> **East Hills School** ›
> 0 of 1 selected
>
> **Harbor Hill School** ›
> 0 of 1 selected
>
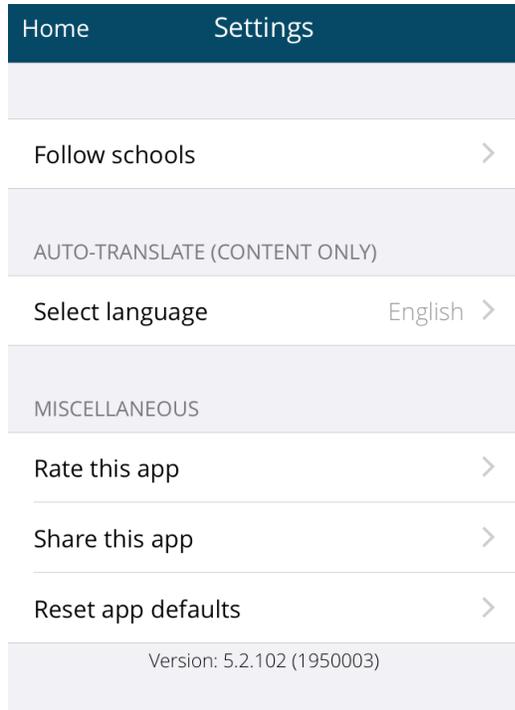> **Heights School** ›
> 0 of 1 selected

6

Swipe right to view the next screen. Several of these feeds are integrated with the district's website: Board of Ed, Superintendent, HS & MS Athletics, and Menus. Directory contains staff members' emails. Emergency Notifcations will be activated only in an actual emergency. Resources contains links to additional web pages.

> **Roslyn Public Schools**
>
> Directory   Menus   Superintendent
>
> Board of Education   HS Athletics   MS Athletics
>
> Resources   HS Team Schedules   MS Team Schedules
>
> Emergency Notifications   Settings
>
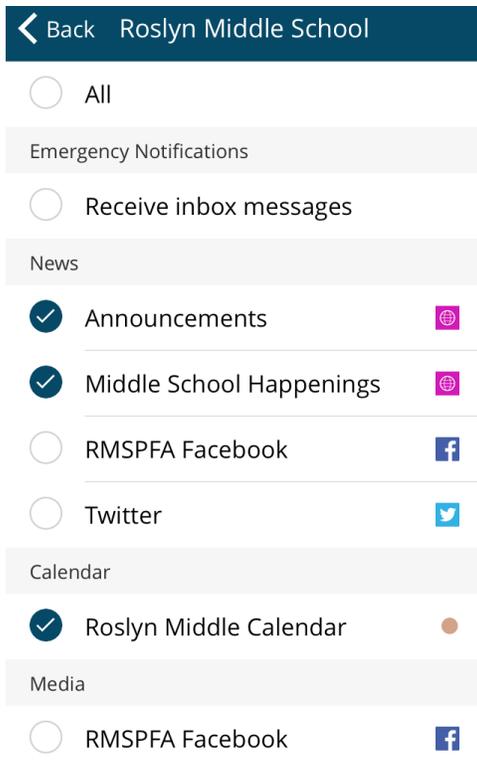> ⬆   powered by **Blackboard**®

7

Settings

Click on the main Settings icon on the second screen. Settings for individual features – such as calendar, news and activity stream – are consolidated here. Select "Follow Schools" to choose which features in which particular schools you wish to display on your app.
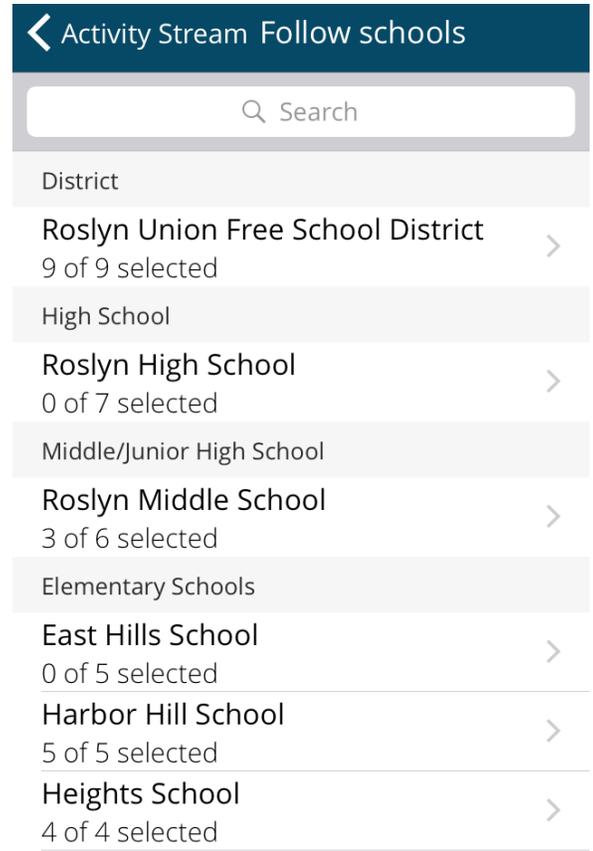
Home	Settings
Follow schools	⟩
AUTO-TRANSLATE (CONTENT ONLY)	
Select language	English ⟩
MISCELLANEOUS	
Rate this app	⟩
Share this app	⟩
Reset app defaults	⟩
Version: 5.2.102 (1950003)	

8

Choose a school. Select a school from which you wish to display information.

⟨ Activity Stream **Follow schools**

🔍 Search

District

Roslyn Union Free School District
9 of 9 selected ⟩

High School

Roslyn High School
0 of 7 selected ⟩

Middle/Junior High School

Roslyn Middle School
3 of 6 selected ⟩

Elementary Schools

East Hills School
0 of 5 selected ⟩

Harbor Hill School
5 of 5 selected ⟩

Heights School
4 of 4 selected ⟩

9

Select features. This user has chosen to display several feeds from the Roslyn Middle School: announcements, news items ("Happenings") and the school's calendar.
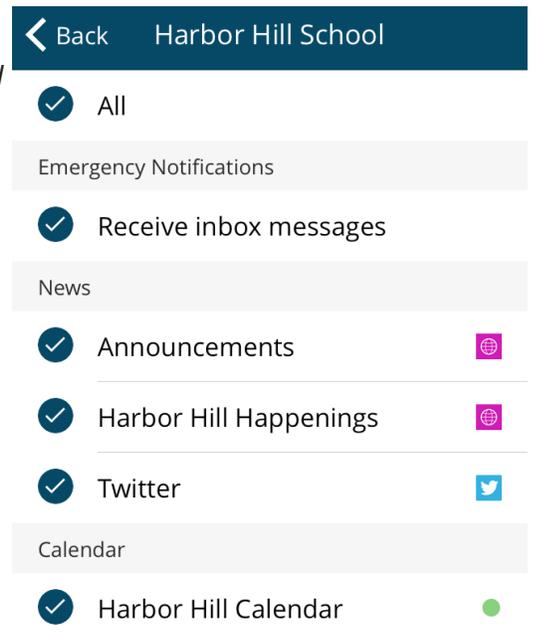
⟨ Back   Roslyn Middle School

○ All

Emergency Notifications

○ Receive inbox messages

News

✓ Announcements 🌐

✓ Middle School Happenings 🌐

○ RMSPFA Facebook 📘

○ Twitter 🐦

Calendar

✓ Roslyn Middle Calendar ●

Media

○ RMSPFA Facebook 📘

10

Select features. By selecting "All", this user has chosen to display all feeds from Harbor Hill School: notifications, announcements, school news ("Happenings"), Twitter feeds and the school's calendar.

Settings adjusted in any of the features, such as activity stream, calendar or news, will automatically be adjusted here in the main settings, and vice versa.

⟨ Back   Harbor Hill School

✓ All

Emergency Notifications

✓ Receive inbox messages

News

✓ Announcements 🌐

✓ Harbor Hill Happenings 🌐

✓ Twitter 🐦

Calendar

✓ Harbor Hill Calendar ●

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